

<on school letterhead>

[Date]

Re: Upcoming EQAO Assessment 2025–2026

Dear parents and guardians:

The Ontario Secondary School Literacy Test (OSSLT) measures whether students are meeting the minimum standard for literacy across all subjects up to the end of Grade 9. All students are required to meet the secondary school literacy graduation requirement in order to earn an Ontario Secondary School Diploma (OSSD).

Between November __ and Nov __, 2025, and March __ and April __, 2026, our eligible students will be taking part in the OSSLT.

Students will complete the test in two sessions (Session A and Session B). Each session is designed to be completed between 65-75 minutes, and students will complete each session in one sitting. Additional time may be provided for any students who require it. After completing both sessions, students will be presented with a questionnaire that asks them about their experiences, attitudes, and perceptions with respect to literacy.

Each student will receive an Individual Student Report after the scoring of the test by EQAO. The school will make these reports available to students.

Students can become familiar with the online test and its accessibility tools through EQAO's online practice test. For more information about EQAO and to view the full practice test, you are encouraged to visit EQAO's website at www.eqao.com.

Sincerely,

[signature of principal]

Principal